

# SCHEDA 5

## COMUNICARE CON LA SCUOLA ESTERA



scheda 5

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**DESTINATARI: Tutor, Referente scambi**

### ESEMPIO DI LETTERA CHE UNA SCUOLA ITALIANA PUÒ UTILIZZARE PER CHIEDERE INFORMAZIONI ALLA SCUOLA DI PROVENIENZA DEL GIOVANE STRANIERO

Dear Principal of partner school,

We are writing to you as our school is participating on an intercultural exchange program in cooperation with INTERCULTURA/AFS. INTERCULTURA AFS Italy is a non-profit international organization and organizes intercultural learning programs providing placement in host families and high schools. The exchange programs are focused on the development of the knowledge, the skills and the attitudes needed to contribute meaningfully in a culturally diverse and increasingly interdependent world.

In fact, a student from your school (student's name) \_\_\_\_\_ will be hosted in our school for a period of \_\_\_\_\_ months.

We are looking forward to his/her stay and we are sure that your student's presence will be a resourceful opportunity for our school, community, classmates and teachers to know more about your country, people and customs. We wish that this will also be a precious experience for him/her to get to know our country, values and people.

In order to start the cooperation between our two schools and to develop a useful plan of studies, we are kindly asking you to provide us with some information about your student, your school and the needs that he/she may have in order to receive credits for his/her stay with us.

Please complete the forms entitled "Student data" and "Description of partner school" and feel free to add pages if you need more space.

We are looking forward to hearing from you and we thank you in advance for your help.

Yours faithfully,

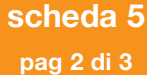
Italian Principal's signature

Stamp of the school

Date

\_\_\_\_\_

\_\_\_\_\_



## STUDENT DATA

**Student name and family name** .....

**Place of birth** (*Country, city*) ..... **date of birth** .....

During the school year 200 ...../200... the student attended a ..... **grade.**

*(Please see enclosed copy of the latest transcript of grades)*

**Student general description** (*school history, responsibilities, interests, strength, needs, etc*): .....

[illegible]

**The student ☐ will ☐ will not receive credits for attending classes in the Italian school**

**Recommendation in case the student will receive credits for the school program studied abroad (i.e. courses s/he should take, work to be done while abroad, projects, contacts, evaluation certificate etc)**

[illegible]

**Comments** (special project, Intercultural education issues, exchanges, other ....) .....

.....

*Signature*

**Position** (Principal/teacher)

Date \_\_\_\_\_

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